DIRECTOR OF MULTICULTURAL AFFAIRS - SEARCH RE-OPENED

The Director of Multicultural Affairs is a key leadership position in the Division of Student Life. Under the direction of the Assistant Vice President for Student Life, the Director of Multicultural Affairs is responsible for creating, coordinating, promoting and implementing all aspects of a comprehensive multicultural experience for the Manhattan College community. This position is expected to develop and implement co-curricular diversity initiatives that complement Manhattan College’s Lasallian mission.

Specific responsibilities include:

- Lead the Manhattan College Diversity Committee in planning campus-wide cultural and cross-cultural programs and events
- Serve as the primary advisor and liaison to all multicultural student organizations
- Envision, plan and implement a comprehensive multicultural student leadership development programming
- Develop and oversee a cross-cultural dialogues series
- Create and institute a comprehensive model for student diversity/awareness training
- Work with the Office of Admissions in the recruitment and yield of under-represented students
- Develop Orientation, Opening Weekend and first year programs that ensure the persistence and success of underrepresented students at Manhattan College

Minimum Qualifications:
Successful applicants are required to have the following skill sets, experiences and/or credentials:

- An earned master's degree in student personnel, student development, higher education administration, student affairs or relevant field.
- 5 or more years of relevant professional experience
- Demonstrated knowledge of implementing multiculturalism strategies on a college campus based on best practices in the field
- Exceptional organizational, interpersonal communication and writing skills
- Fluency in Spanish is preferred
- Willingness to be present at evening and/or weekend programs, activities and meetings

Please send cover letter, resume and salary requirements to: humanresources@manhattan.edu.

Manhattan College is an independent Catholic coeducational institution in the Lasallian tradition. We expect our faculty, administration, and staff to be knowledgeable about our mission and to make a positive contribution to that mission.

Manhattan College welcomes applications from women, members of minority groups and those attracted to a college with a Catholic identity. An AA/EO Employer M/F/D/V.