

**University of Tennessee
Knoxville, TN**

Faculty Consultant For Inclusive Teaching - Teaching & Learning Innovation

At the University of Tennessee-Knoxville (UTK), Teaching & Learning Innovation (TLI) advances the Volunteer Experience through programs, services, and partnerships that support faculty and enrich student learning through our focus on faculty development and equipping our faculty to be great teachers and leaders. We focus on evidence-based teaching and learning practices, experiential learning, and engaging faculty in the creation and implementation of educational experiences and environments that are engaging, innovative, and outcomes-focused.

The Faculty Consultant for Inclusive Teaching will partner with various instructional faculty, staff, and administrators from across the campus. Reporting to the Director of Faculty Development within TLI, this position is responsible for educating and supporting faculty regarding inclusive teaching activities, programs, workshops, and resources, on behalf of TLI, across the university. Inclusive teaching is skills, strategies, and methods for intentionally and cooperatively creating classroom environments wherein all students are empowered to communicate, to respectfully analyze and challenge ideas, and to construct new ways of thinking.

Expected pay range: \$53,000-\$55,000 dependent upon experience.

Primary Duties & Responsibilities of the Faculty Consultant for Inclusive Teaching Include:

- Guiding instructional faculty in the effective use of inclusive teaching practices through the development and coordination of programming and large-scale projects, delivered both in-person and online, and to aid in the wide-spread adoption of inclusive teaching practices on our campus. Examples of such educational opportunities include the continued support and growth of the "Inclusive Teaching Think Tank", a Canvas-based seminar experience intended to facilitate deeper thinking around the topic of inclusive teaching for building inclusive educational environments, as well as the development, implementation, and growth of TLI's first Inclusive Teaching Certificate program.
- Establishing collaborations with administrative and academic units to develop and promote inclusive teaching certification and training program(s) for faculty.
- Providing guidance on the implementation of inclusive teaching practices via individual consultations, departmental trainings, and small group workshops.
- Developing resources for distribution and use by UTK faculty, staff that teach, and graduate student teachers to support them in intentionally building a welcoming and inclusive classroom environment for all students. These could be in the form of short form documents, one-page documents, short videos, as well as digital or printed activity guides and workbooks.
- Leading, coordinating, and supporting the continued development and growth of the Inclusive Teaching Task Force, a newly formed group of faculty and staff members from across the campus, representing many of the university's colleges, administrative units, and academic departments and is focused on strengthening inclusive learning environments both in the classroom and in other educational opportunities. The Task Force serves as both an advisory group to TLI in the area of inclusive teaching, as well as a viable networking base for building relationships for mutually beneficial support amongst faculty and staff across the university. The person in this position is expected to meet all of the individuals currently on the Task Force, work with the Administrative Specialist for ELTI to coordinate members' schedules, organize at least 2 meetings of the Task Force each semester, and ensure that the Task Force remains a viable and effective group for strengthening inclusive teaching and learning environments throughout the campus.
- Representing TLI on select campus level committees and campus specific advisory groups, by serving as a liaison to campus stakeholders, colleges, faculty groups, and university committees on behalf of the unit in order to provide guidance and expertise in the area of inclusive teaching and inclusive learning environments as needed and/or requested. This person may also be called upon to serve on search committees both within the unit and on behalf of the unit.
- Collaborating with future TLI Faculty Innovators, hourly graduate student workers, TLI GRAs, and other TLI colleagues to meet and potentially exceed set goals, respond to pressing needs, and contribute to large unit programs, institutes, and other opportunities throughout the academic year.
- This person will perform other duties as assigned related to faculty and instructional development rooted in inclusive teaching, strategies, and pedagogy.

Qualifications:**Required:**

- Master's Degree
- A minimum of 2 years of experience working with faculty, staff that teach, and graduate student teachers to help them build inclusive classrooms and learning environments
- Experience with creating, implementing, and supporting individual, small-scale, and large-scale programming and training experiences focused on building more inclusive classrooms and learning environments
- Knowledge of evidence-based teaching pedagogies and strategies for applying them to courses in order to improve learning in higher education
- Strong presentation and instructional skills
- Effective communication and interpersonal skills
- Ability to work independently with little direct supervision
- Ability to prioritize successfully in an environment with varying needs from multiple stakeholders
- Strong oral and written communication skills
- Proficiency in Microsoft Office (Office 365, Powerpoint, Outlook, Word), accessibility standards for visual communications

Preferred:

- Doctoral Degree
- A minimum of 3 years of experience working with faculty, staff that teach, and graduate student teachers to help them build inclusive classroom and learning environments
- Strong project management skills
- Strong leadership skills
- Strong awareness of navigating successfully within a large public university setting
- Experience developing online tools and materials for higher education settings
- Knowledge of best practices related to inclusive teaching and inclusive learning environments in a university setting
- Proficiency working in LMS systems, preferably Canvas, and Experience using Adobe Design Suite

Apply Online:

<http://50.73.55.13/counter.php?id=168840>

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