

**Director of the Pacific Psychology and Comprehensive Health Clinics
School of Graduate Psychology
Pacific University**

The School of Graduate Psychology (SGP) at Pacific University is seeking applicants for an administrative (staff with faculty rank) position to join the SGP leadership team as the Director of the Pacific Psychology and Comprehensive Health Clinics (PCH) with locations in Portland and Hillsboro, OR.

The successful candidate must have a PhD or PsyD in clinical or counseling psychology from an APA-accredited program and licensed or license eligible in the state of Oregon. The successful candidate must have experience as a health care administrator. Primary responsibilities include overseeing all operations of SGP's Pacific Psychology and Comprehensive Health Clinics (Hillsboro & Portland) and supporting clinical training of students. This position is primarily located in the Portland clinic, but will involve working in both clinic locations. Duties include administrative oversight of clinic staff and day-to-day operations, development and implementation of policies and procedures, oversight of healthcare compliance practices, and development and furtherance of interprofessional collaboration opportunities and community contracts. Additional duties include onboarding of student clinicians and faculty/contract supervisors, clinical supervision of students and interns, and clinical consultation and crisis management support for student clinicians and supervisors.

The clinics operate year-round, making this a 12-month position. The ideal candidate will have experience in the development and implementation of programming that supports diversity, equity, and inclusion. We are looking for a candidate with leadership ability and innovative ideas about how to foster quality clinical training, community service, interprofessional collaboration, effective clinic operation, and service-based research. Candidates who are bilingual and bicultural are strongly encouraged to apply. SGP has a Latinx/Bilingual track and serves Latinx individuals and families at the Hillsboro Clinic. Community outreach and grant-writing abilities are highly desirable.

Applicants should submit the following:

1. Letter of interest and competencies
2. Curriculum Vitae
3. Equity, Diversity, and Inclusion statement
4. Names of three references

Required Knowledge, Skills, and Behaviors

- Effective leadership skills
- Excellent interpersonal skills
- Employs excellent organizational and analytical skills
- Solves problems by application of critical thinking
- Identifies and prioritizes issues in order to respond proactively

- Commitment to service delivery and training excellence
- Effective written and verbal communication skills
- Demonstrates proficiency in EPIC electronic health record
- Strong work ethic and ability to attend to multiple responsibilities simultaneously
- Works cooperatively and effectively as part of interprofessional team
- Meets and maintains compliance with university policy and code of conduct
- Maintains confidentiality regarding information pertaining to all clients and trainees.
- Successfully pass background check specifically related to ability to perform all duties as assigned

Applicants can submit their application materials electronically by visiting the following website:
<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=25884&clientkey=ABFDAFED645B6920CFDB8559C078F8A5>

The search begins immediately and will continue until the position is filled. Please direct questions regarding this position to Dr. Joaquin Borrego, jborrego@pacificu.edu.

SGP is one of eight Schools in the College of Health Professions and is located in downtown Hillsboro, adjacent to Tuality Community Hospital. The College of Health Professions is also home to schools of physical therapy, audiology, occupational therapy, physician assistant studies, dental health science, pharmacy, and health care administration. Opportunities for interprofessional collaboration are plentiful.

The PCH Clinic is located in downtown Portland and easily accessible by public transit. Pacific University's Health Professions campus, located in Hillsboro, OR, is 15 miles west of Downtown Portland and also easily accessible by public transit. The Portland-metro area consistently ranks among the most livable regions in the U.S., and the surrounding area (e.g., Mt. Hood National Forest, Pacific Ocean, Willamette Valley) provides a diverse variety of recreational activities. As an Equal Opportunity/Affirmative Action Employer, Pacific University encourages BIPOC, persons with disabilities, women, and veterans to apply.