The Division of Student Affairs is focused on building a strong foundation to ensure every student’s IU experience is positive, safe, healthy, and meaningful. The Division of Student Affairs staff and 19 departments aim to help students navigate their time at IU, providing the tools they need to be successful in school and after graduation. Students are our priority and their health, safety, and overall well-being are our core mission.

Indiana University’s Counseling and Psychological Services (CAPS), a department within the Division of Student Affairs and integrated within IU’s Student Health Center is a diverse interdisciplinary team located in beautiful Bloomington, Indiana, a welcoming college town surrounded by hills, forests, lakes, biking and hiking trails. There are diverse cultural events, a broad array of food, restaurants, and people from across the country and the world.

Job Summary

Department-Specific Responsibilities:

The Staff Psychologist's primary role involves the delivery of clinical services to IU students using The IU Student Health Center’s Counseling & Psychological Services (CAPS). Clinical services include individual, couples, group, and crisis counseling. Comprehensive experience in working with Anorexia Nervosa, Bulimia Nervosa and other disordered eating problems is preferred. The Staff Psychologist collaborates with other members of CAPS’ multidisciplinary staff and the multidisciplinary IU Health Center team that works with disordered eating and problematic exercise patterns.

- The Staff Psychologist will assist with reducing stigma and stereotypes that discourage minority students from seeking counseling.
- The Staff Psychologist also provides outreach and consultation services to the University community, particularly those directed toward underserved students.
- The Staff Psychologist's work in all domains is expected to be multi-culturally informed and consistent with the learning objectives of the Division of Student Affairs.
- Conduct individual intake assessments, 3-5 per week as agreed upon with Director.
- Manage individual caseload to incorporate new clients in an ongoing manner.
- Document telephone and face to face consultations with IUB faculty, staff, family members and any others pertaining to students of concern, who may or may not be CAPS clients.
- Participate in peer chart reviews.
- Maintain accurate, timely clinical notes, following CAPS’ Quality Improvement committee standards regarding such things as documentation of diagnosis, substance use, threats to self and others and treatment planning.
- Manage assigned crisis walk in coverage, displaying crisis management skills – students come to CAPS with wide ranging problems, interfering with their academic and overall functioning.
- The Staff Psychologist participates on CAPS’ after-hours crisis response team on an as needed basis, in the event of larger scale campus crises.
- Serve as liaison to a campus group, as requested by the CAPS Outreach Coordinator, consulting with the group regarding educational programs, students of concern, and consultations with faculty and administrators.
The Staff Psychologist participates in CAPS’ pre-doctoral intern training program, serving as primary or group supervisor and participating in the various training seminar series.

- Supervision of pre-doctoral interns in their varied clinical roles at CAPS, including their supervision of practicum students.
- Participates as a member on the Training Committee (when supervising).
- Participate in intern recruitment and selection process.
- Conduct intern educational seminars, as requested by Director of Training.

General Responsibilities:

- Provides direct clinical service including evaluation and testing to identify cognitive difficulties that may impede the patient's normal functions.
- Provides individual, group, and relationship counseling.
- Provides crisis intervention and online counseling.
- Documents clinical activities according to standards, procedures, and policies.
- Provides individual clinical supervision to counselors/psychologists in training.
- Facilitates group case consultation for counselors/psychologists in training.
- Provides direct observation and video review of clinical sessions to provide feedback.
- Reviews and co-signs all clinical documentation for supervised positions.
- Participates in community outreach programs regarding mental health.

Qualifications

EDUCATION

Required

- Ph.D. in psychology from an APA accredited program.

WORK EXPERIENCE

Required

- 1 year of post-doctoral clinical service under supervision of a licensed psychologist.
- Completion of a pre-doctoral internship that meets licensure standards for the State of Indiana.

Preferred

- 2 years of post-doctoral experience.
- College counseling center experience.
- Experience with electronic health records.

LICENSES AND CERTIFICATES

Required

- Licensed Psychologist in the State of Indiana or be eligible for licensure within 180 days from hire.
SKILLS

- Proficient communication skills.
- Maintains a high degree of professionalism.
- Demonstrated time management and priority setting skills.
- Demonstrates a high commitment to quality.
- Possesses flexibility to work in a fast paced, dynamic environment.
- Seeks to acquire knowledge in area of specialty.
- Highly thorough and dependable.
- Demonstrates a high level of accuracy, even under pressure.
- Possesses a high degree of initiative.
- Ability to influence internal and/or external constituents.
- Excellent collaboration and team building skills.
- Demonstrates excellent judgment and decision making skills.

Working Conditions/Demands

This role requires sedentary work as well as extended durations of moving about the workplace. It requires the ability to move objects and equipment weighing up to 25 pounds, and the ability to discern between various objects and devices and to position patients. The person in this role must be able to perform the essential functions with or without an accommodation.

To Apply

https://hrms.indiana.edu/psp/PH1PRD_PUB/EMPLOYEE/HRMS_PUB/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&SiteId=1&FOCUS=Applicant&JobOpeningId=297660&PostingSeq=1

Equal Employment Opportunity:

Indiana University is an equal employment and affirmative action employer and a provider of ADA services. All qualified applicants will receive consideration for employment based on individual qualifications. Indiana University prohibits discrimination based on age, ethnicity, color, race, religion, sex, sexual orientation, gender identity or expression, genetic information, marital status, national origin, disability status or protected veteran status. Indiana University does not discriminate on the basis of sex in its educational programs and activities, including employment and admission, as required by Title IX. Questions or complaints regarding Title IX may be referred to the U.S. Department of Education Office for Civil Rights or the university Title IX Coordinator. See Indiana University’s Notice of Non-Discrimination here which includes contact information.