

**ASSOCIATE DIRECTOR FOR DIVERSITY AND MULTICULTURAL EDUCATION**  
**MULTICULTURAL STUDENT LIFE**  
**A DEPARTMENT IN THE DIVISION OF STUDENT LIFE**

**Position Advertisement**

The University of Tennessee, Knoxville is the state's flagship comprehensive research university. Nestled at the foothills of the Appalachian Mountains along the Tennessee River, the University of Tennessee Knoxville is located on 560 acres and enrolls 27,107 undergraduate and graduate students. The Division of Student Life at the University of Tennessee invites applications and nominations for the Associate Director for Diversity and Multicultural Education, in the Department of Multicultural Student Life. This position serves on the leadership team of Multicultural Student Life and serves students through programming, organizational support, services, and advocacy. The Associate Director assists with planning, training, budgeting and cultivating partnerships. Multicultural Student Life is committed to educating the campus about the culture, heritage, and diversity of multiple identities, and the Associate Director is responsible for coordinating multicultural and intercultural education activities, trainings, and programs that educate and promote awareness, understanding and appreciation of civility, diversity and multiculturalism. The Associate Director will also provide oversight for the Black Cultural Center, a free standing 16,000 square foot facility. This position reports to the Director of Multicultural Student Life and supervises a full time facility assistant, graduate assistants, and student assistants.

**RESPONSIBILITIES:**

The Associate Director works in collaboration with the Director and Senior Associate Director for Retention, Student Engagement and Leadership to support the overall academic, cultural, social and developmental initiatives of Multicultural Student Life. This position is responsible for leading strategic departmental programming efforts that promote an inclusive university environment.

**REQUIRED QUALIFICATIONS:**

- Earned Master's degree in Student Personnel, Higher Education, Counseling or related field
- Three – five years of full-time experience in higher education, with supervisory responsibilities
- Commitment to promoting diversity, interculturalism, identity development, and social justice
- Experience in advising programs, event management, or counseling for a culturally diverse population
- Outstanding communication, interpersonal, and organizational skills
- Ability to cultivate and maintain relationships with University administrators, faculty, and students
- Demonstrated ability to plan, organize and coordinate multiple projects, and manage events
- Ability to develop and implement assessment strategies and reports

**DESIRED QUALIFICATIONS:**

- Demonstrated ability to provide leadership and advocacy for students
- Ability to effectively direct and organize work of self and others
- Experience working with multicultural, diversity and safe space training
- Knowledge of theories and best practices in student development
- Command of retention strategies and trends as well as assessment processes

**Salary:** Commensurate with experience and other qualifications.

**Nominations and Application:** Review of Applications will begin in late June and continue until position is filled. Applications should include a letter of interest, resume, names addresses and phone numbers of three professional references. Materials should be sent electronically to [dgoble1@utk.edu](mailto:dgoble1@utk.edu) or mailed to: **Ms. Diane Goble, University of Tennessee, 1800 Melrose Avenue, Knoxville, TN 37996-4200.**

**The University of Tennessee is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services. All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status.**