



CHAMPLAIN COLLEGE

Student Services Coordinator, Office of Diversity and Inclusion

The College seeks a Student Services Coordinator to facilitate and support student-centered action initiatives, provide leadership and guidance to students, and to model inclusiveness and collaboration. The successful candidate will effectively plan, coordinate and assist in the development of counseling, academic and social support for under-represented students and assist with initiatives to promote and support Champlain scholarship programs.

In addition, the successful candidate will assist in the development and facilitation of training for student leaders in Residential Life, Orientation, and LEAD, conduct outreach programs and workshops as appropriate and act as liaison and support for Student Life departments in their efforts to develop and implement programs and services that foster an inclusive community.

A Master's degree in Higher Education Administration, Student Personnel Administration, Counseling, or a multicultural related field plus 2-4 years of full-time experience working with diverse student populations in a college setting, attention to detail and excellent interpersonal skills required. Programming, student life and international student experience is preferred. Some weekends and evenings will be required.

Submit cover letter and resume by June 6, 2008 online at www.champlain.edu/hr.

About Champlain College:

Founded in 1878, Champlain College is a private college located in the picturesque "Hill Section" of Burlington overlooking Lake Champlain and the Adirondack Mountains. Champlain educates 1,950 full-time students in more than 30 professionally focused undergraduate and graduate programs. The College employs approximately 200 full-time faculty and staff.

Known for its entrepreneurial spirit and ground-breaking programs, Champlain responds quickly to trends in the marketplace. The College has recently introduced its first graduate degrees -- an M.S. in Managing Innovation and Information Technology and an innovative M.B.A. Our latest baccalaureate degrees include Computer Forensics, Electronic Game & Interactive Design, Information Security, Electronic Game Programming, Global Business & Leadership, and Middle/High School Education. A pioneer in distance education, the Continuing Professional Studies Division offers on-line degree programs in both semester-long and seven-week formats for seven bachelor's and both master's degrees. An ambitious and successful capital campaign helped the College construct three new buildings: a suite-style residence hall, the Global Business and Technology Center and a Student Life Center. Champlain's results-oriented approach to innovation and academic excellence forms the core of a student-centered educational program rooted in a campus culture that highlights community, commitment and excitement in every undertaking.

Champlain College values, supports and encourages diversity of backgrounds, cultures and perspectives of students, faculty and staff. We are an Equal Opportunity Employer.